

## Georgia's Source for Finding Quality Child Care Safety Tips for Transporting Children

Many parents rely on child care learning centers to provide transportation for everyday drop off and field trips for their children.

Whether in a bus or van, safety must be the primary concern. Parents should ask questions about safety procedures and the qualifications of adults that will accompany children in the vehicle.

**Here are some key tips to keep children safe in any vehicle operated by a child care learning center:**



- Written parental authorization is given by parent or legal guardian for all field trips.
- A complete First-Aid kit along with children's emergency contact numbers is taken on all field trips.
- **Staff double checks the vehicle to ensure no child is left in the vehicle unattended after every use of the vehicle.**
- Passenger Checklists/Attendance should be taken to account for loading and unloading children:
  - ✓ Before leaving the child care center
  - ✓ When they board the vehicle
  - ✓ When they arrive at the destination
  - ✓ Frequently during field trip
  - ✓ At the end of the field trip make sure all children are accounted for when loading the vehicle
  - ✓ Once you arrive at the center to unload
- The driver has the correct driving license for the type of vehicle driven.
- Ask what is the seating capacity by the manufacturer. The vehicle should never exceed it.
- Additional staffing is helpful to provide adequate supervision to maintain required ratios.
- The state requires at least one adult in the vehicle to have CPR and First Aid certification.
- Staff double check vehicle to make sure no children are left unattended.
- Vehicles shall be parked or stopped so that no child will have to cross the street in order to meet the vehicle or arrive at a destination.
- The center is responsible for the child from the time and place the child is picked up until the child is delivered to his or her parents or the responsible person designated by his parents. A child shall not be dropped off at any location if there is no one to receive the child.

For complete details on Georgia's **Child Care Learning Centers Rules And Regulations**, visit the Bright from the Start: Georgia Department of Early Care and Learning website at <http://dec.al.ga.gov/ChildCareServices/RulesAndRegulations.aspx>

To review a program's most recent state monitoring visit, go to [dec.al.ga.gov](http://dec.al.ga.gov) or call 404-463-0703 or 404-463-0704.